

Minute of the Finance Committee

Monday, October 18, 2004

Chair Haukohl called the meeting to order at 8:45 a.m.

Present: Supervisors Pat Haukohl (Chair), Bonnie Morris, Joe Marchese, Don Broesch, Jim Behrend, and Genia Bruce. Ken Herro arrived at 9:05 a.m. Behrend left the meeting at 11:47 a.m.

Also Present: Legislative Policy Advisor Mark Mader, Chief of Staff Lee Esler, Senior Financial Analyst Mike Baniel, Personnel Committee Chair Duane Paulson, Chief of Staff Allison Bussler, Senior Financial Analyst Clara Daniels, Budget Manager Keith Swartz, County Clerk Kathy Nickolaus, Corporation Counsel Tom Farley, Child Support Managing Attorney Linda Saafir, Financial Analyst Jennifer Dubberstein, Land Use Committee Chair Walter Kolb, Register of Deeds Mike Hasslinger, Deputy Register of Deeds Chris Crouch, Real Property Tax Lister Mary Gormanson, Program and Projects Analyst Rob Dunn, Senior Financial Analyst Andy Thelke, CDBG Coordinator Glen Lewinski, Program Assistant Nancy Mojica, UW-Extension Director Marcia Jante, Federated Library Director Tom Hennen, and County Board Supervisor Bill Mitchell.

Discuss and Consider 2005 Operating Budgets for the Following Departments: a) County Executive, b) County Clerk, c) Corporation Counsel Office, and d) County Board Office
Bussler and Paulson reviewed the 2005 operating budget for the **County Executive's Office** as outlined in the budget book including the objectives. Total expenditures are budgeted at \$518,354 – an increase of \$13,640 or 2.7% from 2004. Revenues are budgeted at \$10,500 – an increase of \$1,900 or 22.1%. The tax levy is budgeted at \$507,854 – an increase of \$11,740 or 2.4%. The total number of positions increased 0.01 FTE.

Herro arrived 9:05 a.m.

MOTION: Marchese moved, second by Behrend to tentatively approve the 2005 operating budget for the County Executive's Office. Motion carried 7-0.

Nickolaus and Paulson reviewed the 2005 operating budget for the **County Clerk's Office** as outlined in the budget book including the objectives. Total expenditures are budgeted at \$456,366 – a decrease of \$144,200 or 24% from 2004. Total revenues are budgeted at \$156,620 – a decrease of \$78,800 or 33.5%. The tax levy is budgeted at \$299,746 – a decrease of \$65,400 or 17.9%. The total number of positions decreased 0.02 FTE.

MOTION: Herro moved, second by Broesch to tentatively approve the 2005 operating budget for the County Clerk's Office. Motion carried 7-0.

Farley, Saafir, Dubberstein, and Paulson reviewed the 2005 operating budget for the **Corporation Counsel's Office** as outlined in the budget book including the objectives. Total expenditures, all funds, are budgeted at \$3,444,069 – an increase of \$38,314 or 1.1% from 2004. Total revenues are budgeted at \$2,381,445 – a decrease of \$6,686 or 0.3%. The tax levy is

budgeted at \$1,062,624 – an increase of \$45,000 or 4.4%. The total number of positions decreased 0.16 FTE.

MOTION: Behrend moved, second by Broesch to tentatively approve the 2005 operating budget for the Corporation Counsel's Office. Motion carried 7-0.

Esler and Paulson reviewed the 2005 operating budget for the **County Board Office** as outlined in the budget book including the objectives. Total expenditures are budgeted at \$1,332,291 – an increase of \$30,809 or 2.4% from 2004. Revenues are budgeted \$0 and the tax levy is budgeted at \$1,332,291 – an increase of \$30,809 or 2.4%. The number of positions remained unchanged from 2004. Copies of revised budget page 336 were distributed and involves re-wording of "Program Highlights."

MOTION: Morris moved, second by Marchese to tentatively approve the 2005 operating budget for the County Board Office. Motion carried 7-0.

Schedule Next Meeting Dates

Haukohl said the next Finance Committee meetings are scheduled for Wednesday, Oct. 20th and Thursday, Oct. 21st. Marchese said he would be late on the 20th.

Announcements

Esler said a late ordinance regarding the Waukesha Housing Authority / bond issue will be taken up at the Monday, October 25th Finance Committee meeting. Revised agendas will be forthcoming. Haukohl reminded the committee that this meeting will begin at 9:30 a.m.

Haukohl said the Executive Committee amended the Federated Library System budget (by a vote of 4-3) by adding an objective which recommends the study of a possible consolidation of county libraries. County Executive Finley sent a memo to County Board Chair Dwyer stating he does not support this objective due to his desire to have it sponsored by the Waukesha County Cooperation Council. Finley wants discussion and strong support for the study and free of any bias.

Review Correspondence

Haukohl read a memo from Esler to committee chairs and Administration staff basically stating that budget amendments need to be clearly stated in committee and if they change legislative intent they need to be voted on.

Discuss and Consider the 2005 Operating Budget for the Register of Deeds Office

Hasslinger, Crouch, Gormanson, Dunn, and Kolb were present to discuss the 2005 operating budget for the Register of Deeds Office as outlined in the budget book including the objectives. Total expenditures are budgeted at \$1,872,408 – an increase of \$49,254 or 2.7% from 2004. Total revenues are budgeted at \$3,007,982 – an increase of \$276,246 or 10.1%. The tax levy is budgeted at \$1,135,574 – a decrease of \$226,992 or 25%. The total number of positions remained unchanged from 2004.

MOTION: Behrend moved, second by Broesch to tentatively approve the 2005 operating budget for the Register of Deeds Office. Motion carried 7-0.

The committee recessed at 11:47 a.m. and reconvened at 12:45 p.m.

Behrend left the meeting at 11:47 a.m. and did not return for the remainder of the meeting.

Discuss and Consider 2005 Operating Budgets for the Following Departments: a) Community Development Block Grant Program (CDBG), b) UW-Extension, and c) Federated Library System

Lewinski, Mojica, and Daniels reviewed the 2005 operating budget for the **Community Development Block Grant Program (CDBG)** as outlined in the budget including the objectives. Both expenditures and revenues are budgeted at \$4,730,000 – an increase in \$80,000 or 1.7% from 2004. There is no County tax levy in this budget. The total number of positions decreased 0.05 FTE.

MOTION: Marchese moved, second by Broesch to tentatively approve the 2005 operating budget for the Community Development Block Grant Program. Motion carried 6-0.

Jante and Daniels reviewed the 2005 operating budget for **UW-Extension** as outlined in the budget including the objectives. Total expenditures are budgeted at \$316,988 – a decrease of \$325,300 or 50.6% from 2004. Revenues are budgeted at \$2,857 – a decrease of \$326,766 or 99.1%. Total tax levy is budgeted at \$314,131 – an increase of \$1,466 or 0.5%. The total number of positions, both county and non-county, decreased 2.38 FTE.

MOTION: Broesch moved, second by Morris to tentatively approve the 2005 operating budget for UW-Extension. Motion carried 6-0.

Hennen and Thelke reviewed the 2005 operating budget for the **Federated Library System** including the objectives. Total expenditures, all funds, are budgeted at \$3,855,893 – a decrease of \$61,005 or 1.6% from 2004. Revenues are budgeted at \$1,114,507 – a decrease of \$33,204 or 2.9%. The tax levy is budgeted at \$2,741,386 – a decrease of \$27,801 or 1.0%. The total number of positions decreased 0.45 FTE.

MOTION: Herro moved, second by Broesch to tentatively approve the 2005 operating budget for the Federated Library System. Motion carried 6-0.

MOTION: Broesch moved, second by Morris to adjourn at 2:26 p.m. Motion carried 6-0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Bonnie J. Morris
Secretary